

THE CAREERZINE



“OPPORTUNITIES don't happen,
YOU CREATE *them*”



Definitely YES!

By Sara



A CV plays an important role when it comes to applying for a job. The truth is the HR department often spends only a few seconds going through the CVs. That is why it should be clear at a first glance whether or not you are the right person for the specific job. In this article we will try to show you the mistakes you should avoid while writing your CV, to make your CV stand out and present you in the best perspective possible. With these little tips and tricks you will definitely end up on the imaginary “YES pile”.

1. **Date of Birth/Photo**

Remember to never put your birth date or your picture in your CV unless it is required because it can lead to discrimination and automatically end up in the “NO pile”. In case you have to attach your picture, select one that represents or shows how you will look like in the work

2. **Volunteering**

Never use the word “volunteer” in your CV because it shows that you are willing to work for free. Instead put it under the *Experience part* and list the responsibilities you had while volunteering.

3. **Marital Status**

With marital status information it is the same as with your pictures or date of birth. It can (and in most cases does) lead to discrimination. However, if you are asked whether or not you are planning to get married or start a family, the most suitable answer you can provide is that at the moment you are focusing on your career.

4. **References**

Nobody is going to give you a bad reference if you ask nicely so logically there is no point of writing any references. Instead the best thing you can do in your CV is to write “references available at further request” at the bottom of the page.

5. **Driving License**

Unless you are applying for a job which main focus is driving, do not mention your driving license.



6. Make Adjustments

The key for making a good CV is in the modifications and adaptations you make when applying for different kinds of jobs. For example if you are applying to be an accountant in a company, there is no point in mentioning the baking course you attended.

7. Keep It Real

Remember: NEVER lie in your CV because one little lie automatically means that the whole CV is a lie.

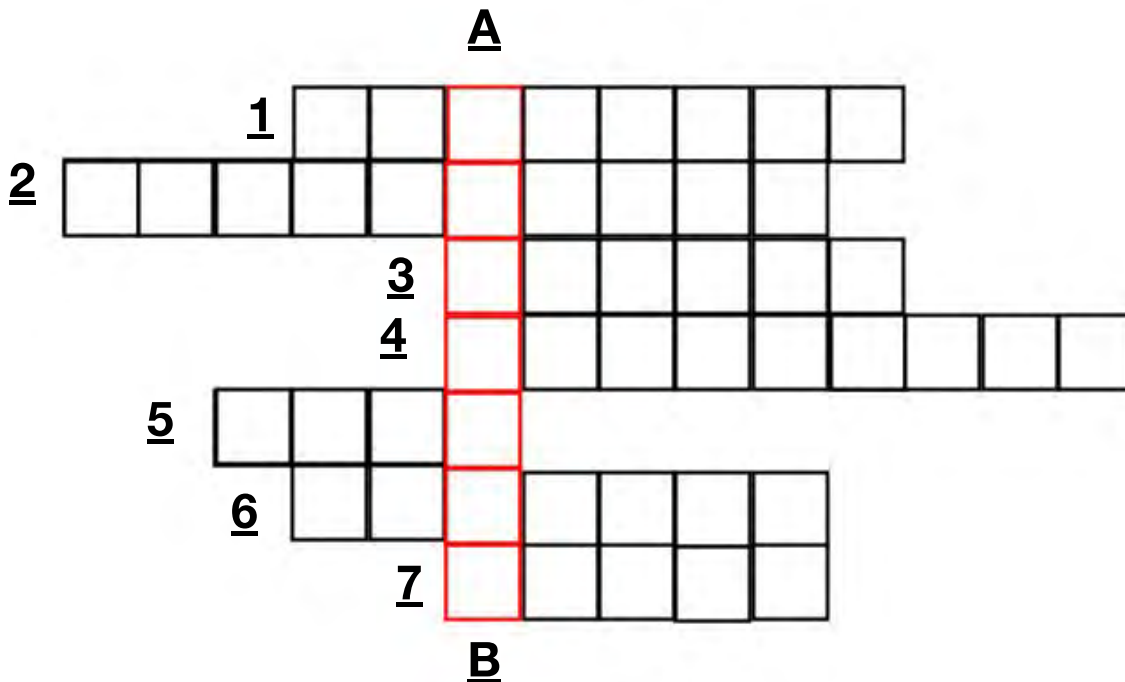
8. No Mistakes

Be very careful about any grammatical or spelling mistakes you do while writing your CV. It can be the most impressive CV the employer has ever read, but if he/she spots any mistakes, it completely destroys the impression you tried to create.

9. Read before Speak

Always make sure that you read your CV before going on an interview because the future employer may want to find out if all the things you wrote are true, so he/she will ask about the details. And even if the particular piece of information is not a lie, it is very common to forget it. After all, we are just humans.

By Simona



- 1) "We're all working together; that's the secret." Sam Walton
- 2) "Failure is simply the _____ to begin again, this time more intelligently." Henry Ford
- 3) "The best way to predict the future is to create it." Abraham Lincoln
- 4) "If only we could pull out our brain and use only our eyes." Pablo Picasso
- 5) "_____ is 10% what happens to you and 90% how you react to it." Charles R. Swindoll
- 6) "A good teacher can _____, hope, ignite the imagination, and instill a love of learning." Bread Henry
- 7) "Talent you have naturally, _____ is only developed by hours and hours and hours of beating on your craft." Will Smith

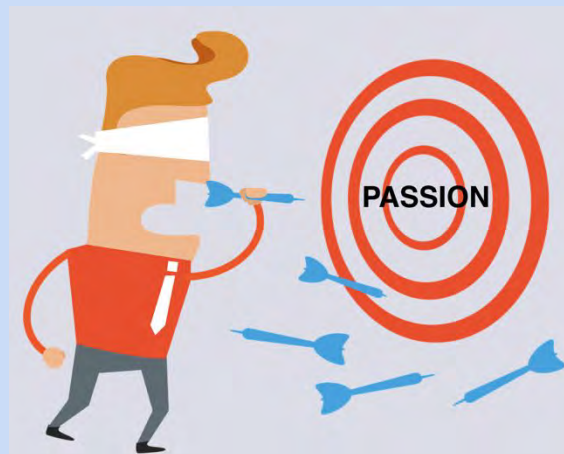
A – B "_____ is not final, failure is not fatal: it is the courage to continue that counts." Winston Churchill

EASY TIPS FOR YOUR CHOICES

By Alessia



Sometimes it can happen that you feel confused about our future, our studies and our career. If you feel that you are one of these person don't panic. Breathe. It's not a big deal. Choices in life are hard to take, but we have to. And to be sure that you are not taking the wrong decisions here are three tips that I learned by myself and I can suggest you:



1. **Ask yourself what do you like the most**

Knowing ourselves is the first step for taking good decisions in life. If you know yourself well it will be easier for you to face problem in the type of job that you choose. But sometimes we can have more than one interest. If you are dealing with hard choices because you are interested to more than one thing ask yourself: what satisfies me the most?

2) Get informed about what skills do you need for that job and ask yourself if you are comfortable with that

Don't try to overcome all of your limits: there are some skills that are natural about you so you can focus on them and try to improve them. But also if you need some extra skills and you know you're not the good ones and you need just practice them: you can improve your public speaking skills or your ability to keep calm in stressful situations.



3) Make sure that the society needs what you are able to do

To get good choices it's useful to ask: what are the needs of society? What I can be able to fix? Do I have some ideas? Answering these questions could be good to find and occupying the perfect place that fits for you in society.

These are the three tips that I find important for me and, of course, I'm not saying that these are for sure the keys for success but by asking yourself these three easy questions you can make your perception of yourself and your future cleaner and consequently take the best choices.



ARE YOU LOOKING FOR A JOB?
THEN EURES IS THE ANSWER!

By Marius

Eures, is basically a portal on internet for european job mobility, Eures helps people who are looking for a job and employers to require people from all of Europe, this free movement of workers around the European is important for EU people.

It gives you access about the information on living and working in EU.

Public employment service of EU provide services through 5000 local employment offices. PES offer easy acces to job market and employers.

If the vacancies are unsufficient or every other reason they ensure that people looking for jobs meet their individual needs.

One of the many good things is that it makes sure the people are not marginalised and no one will stay unemployed.

SUCCESS STORY OF THE MONTH : INFINITYGREECE

By Foteini

Can you be 23 years old and a self-made businessman in a country in crisis? John Harhantis (Harhas) proves that if you have a goal and passion, you can do everything. His idea, *InfinityGreece*, began years ago as a small group of young people who were mainly involved in radio and blogging. Today *InfinityGreece* is one of the most powerful teams in Thessaloniki with a specialization in digital media, an experience of organizing top events and a dynamic presence in the city. Harhas managed to gather the young people of the city and create a company with great dynamics.



Tell us about "*InfinityGreece*":

InfinityGreece is a creative youth organization that started as a student volunteer team in Thessaloniki in 2014. We provide a safe, protected and guided environment in which our members train, find partners, equipment and all the means to experiment and develop personal and technical skills in the field of media and advertising.

After passing the basic education, *InfinityGreece* volunteers undertake projects on the subject they are interested in (video, blogging, web radio, event management, etc.), become part of a community that systematically deals with this industry and face new challenges every day. We dream of a world where young people are more creative. Our goal for every young person is to take creative stimuli and find a space of expression to grow personally, broaden their horizons and learn empirically, leaving their mark on the local community. A common factor in all these collaborations was the strong bonds of friendship and respect that was formed with all those who saw the common goals being successful!

A YOUTH TEAM THAT ROCKS

● InfinityGreece

Why did you think your idea was successful?

Originally, it was our faith in the idea that made us move forward. We have managed to create a group that each one of us feels like a family. I know that it sounds a bit of a cliché but that's what made our team different from the others. We offer young people something they unfortunately cannot find in Greece: Experience and education in a field they love and which has potential at the same time. We researched the market and detected the need. Our main advantage is that we are students ourselves, something that helped us to understand what young people are asking for.

How did you make your idea a business?

First of all, we should make it clear that this is not a profit-making company but a social utility. The team aims at educating young people in digital marketing and at offering them experience in the field. We have gradually realised that the market is interested in investing in it and, with cautious moves, we have managed to establish stable partnerships that helped us to create the company. However, I think the most important thing was that we worked hard (and voluntarily) to build the team.

Do you have any tips for new entrepreneurs?

To create a startup you have to believe in your idea but also in yourself. You have to focus on it. Certainly your partner's role is essential, so make sure you are next to people that you can rely on and can communicate with. Perhaps most importantly, do not be afraid. Do not be afraid of the hard work and the possible failure. Remember that unless you try something, you can achieve nothing.